

GREENVILLE (SC) COUNTY LIBRARY SYSTEM PROGRAM PRESENTER POLICY

Programming provided by paid as well as unpaid presenters is offered throughout the Greenville County Library System ("Library") to enhance our ability to be the best provider of guided access to quality resources for information, education and leisure. The Library has established regulations for compensating program presenters who are not part of the Library staff.

HONORARIA

The Library may pay an invited program presenter an honorarium of at least \$75.00. An honorarium will not be paid in the following circumstances:

- 1) the presenter's accepting payment would be unethical or unwarranted, e.g. a public servant;
- 2) the presenter declines the offered honorarium;
- 3) the presenter charges a standard performance fee.

REIMBURSEMENT OF TRAVEL EXPENSES

If an invited presenter is traveling from outside Greenville County, the presenter may be paid travel expense reimbursement, unless travel cost is covered by the honorarium or by the presenter's standard performance fees or declined by the presenter.

Travel expense reimbursement amount will be based on established Library employee travel expense guidelines.

BOOK/PRODUCT SALES

An invited program presenter may sell related books or products in conjunction with a Library program when pre-approval is obtained from the Library staff scheduling the program.

Arrangements for selling items are the responsibility of presenters. No books or products will be sold by Library staff on behalf of a presenter.