Records Search Request Form

- Please check **only one** box. If more than one box is checked, staff will choose **one** search for you.
- Each request should include **one form**. Fee includes copies of record found.
- Fees must be paid in advance and are NOT refundable if the requested record is not found.
- Fees for multiple requests may be combined in one payment.

Ancestor’s name ________________ Birth & Death dates (if known) ________________
Other information about ancestor ________________________________________________

**VITAL RECORDS - $5.00**
- Obituary from *The Greenville News* (1906-Present)
- South Carolina Death Certificate (1915-1966)
- Greenville County Marriage Certificate (1911-1995)

**UPSTATE CAROLINA COUNTY RECORDS - $15.00**
- Register of Mesne Conveyance Deeds  County/District ____________ Approx. Date ____________
- Probate Court Estate Records  County/District ____________ Approx. Date ____________

**SOUTH CAROLINA COLONIAL AND STATE LAND RECORDS - $5.00**
- SC State Land Grants Colonial Series  County/District ____________ Approx. Date ____________
- SC State Plats  County/District ____________ Approx. Date ____________

**SOUTH CAROLINA WILLS - $5.00**
- South Carolina Will Transcripts 1782-1868

**MILITARY AND PENSION RECORDS - $15.00**
- Revolutionary War
  - Accounts Audited of Claims Growing out of the Revolution in South Carolina
  - Compiled Service Records of Soldiers Who Served in the American Army during the Revolutionary War from South Carolina
  - Revolutionary War Pension and Bounty Land Warrant Application Files 1800-1900 (Includes all states)
- War Between the States
  - South Carolina Confederate Service Records
  - Georgia Confederate Service Records
  - North Carolina Confederate Service Records
  - South Carolina Case Files for Applications from Former Confederates for Pardon 1865-1876
  - South Carolina Confederate Pension Applications 1919-1926

**US POPULATION CENSUSES 1790-1940 - $5.00**
- Year ________ State ________ County (if known) __________________________

**OTHER RECORDS** (Please be Specific): ________________________________

**DIGITAL SCANNING SERVICE - $5.00**
- Digital Scanning (Available Main Only)

Mail form with your check or money order payable to Greenville County Library System
25 Heritage Green Place, Greenville SC 29601-2034
Attention: South Carolina Room

Please include your telephone number and/or email address so that we may contact you with any questions.

Note: Records requested may be emailed for your convenience upon request.