

**GREENVILLE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
Minutes of the Regular Meeting**

April 25, 2022

Present: Mr. Brian Aufmuth, Ms. Laura Baker, Mr. Kenneth Baxter, Dr. Sid Cates, Mrs. Elizabeth Collins, Mr. James Hoard, Mr. Tommy Hughes, Mrs. Kristen Odom, Mr. Bill Pinkston, Mr. Joe Poore, and Mr. Allan Hill, presiding.

Staff Present: Don Allen, Accounting Manager; Tammy Brinck, Administrative Assistant; Greg Hester, Operations Manager; Teresa Lanford, Access Manager; Brian Morrison, Access and Discovery Director; Jimmy Wooten, Community Engagement Manager; Jerry Osteen, IT Manager; Beverly James, Executive Director; and Jill Cornwell, Administrative Projects Manager, acting as Recording Secretary.

CALL TO ORDER

Mr. Hill called the meeting to order at 12:07p and acknowledged Mr. Poore who was attending via conference call.

APPEARANCE BEFORE THE BOARD

Mr. Hill called on Edward Paxton, to speak at 12:09p for 3 minutes. Mr. Paxton expressed concern that tax dollars were being used to purchase books and magazines that contain four-letter words. He stated that he would like for the Library to stop purchasing these materials and remove them from the shelves.

APPROVAL OF MINUTES

Dr. Cates moved for the approval of the minutes of Board of Trustees Meeting, March 28, 2022, as presented. Mr. Hughes seconded. Motion carried unanimously.

EXECUTIVE DIRECTOR'S REPORT

FY23 Proposed Budget Revision

Ms. James referred to the information provided in the Board Meeting packet that trustees had been sent. Mr. Allen reported that the proposed revision was based on a required rollback of the Library System's millage rate to keep the Library System from receiving a revenue windfall as a result of the recent county wide property reassessment. He further stated that the Library was made aware of the millage rollback after the Library Board's approval of the Proposed FY23 Budget on 3/28/22. Mr. Allen explained that, while the total revenues and expenditures in the FY23 Proposed Budget would remain unchanged, the Current Property Taxes, Delinquent Taxes, and the Prior Years Fund Balance Usage amounts were being reduced in the FY23 Proposed Budget Revision to reflect the effects of the millage rollback. Mrs. Collins inquired about the Library's process for verifying the Library's millage rate. Ms. James noted that staff waited to be notified by the County of any changes in the millage rate. Mr. Allen stated that for budgeting purposes, he contacts the budget office to determine the current value of a mil. Mr. Baxter moved to approve the FY23 Proposed Budget Revision as presented. Mrs. Odom seconded. All were in favor and the FY23 Proposed Budget Revision passed unanimously.

Proposed Use for Category 2 Matching Fund Disbursement from SC E-Rate Consortium

Ms. James called on Mr. Osteen to provide an update to the information provided in the Board Meeting packet that trustees received. Mr. Osteen stated that the proposed use for the funds was to replace five aged out coin and bill acceptors on print vending copiers at various library locations. In response to a question about E-Rate, Ms. James explained that libraries and schools may apply to receive a portion of the Universal Service Fund collected by telecommunications carriers, referencing the charge on phone bills. She added that the Federal Communications Commission administered the program. Ms. James noted that the Library had received a total of \$15,620.10 in

unbudgeted funds which is to be used to cover eligible technology expenses. Without further discussion, Mr. Hoard moved to use the proposed Category 2 funds for the coin and bill acceptors. Mr. Pinkston seconded. All were in favor and the motion carried unanimously.

Contract Award for Removal and Replacement of Outdoor Digital Display System

Ms. James reported that the Library received two responses to the Request for Proposals and was requesting approval to enter into contract negotiations with Uniguest. Mr. Pinkston asked why we chose Uniguest Ms. James said they met the criteria best and were most responsive. Mr. Osteen added that they were an established vendor and had completed 200,000 other jobs. Mrs. Collins asked if they were within our budget. Ms. James responded that they were within the cost estimate approved by the Board. With no further discussion, Mrs. Collins motioned to enter into negotiations with Uniguest. Mr. Aufmuth seconded. All were in favor and the motion carried unanimously.

UNFINISHED BUSINESS

Ms. James reminded trustees present that the second reading of the Library's proposed budget at County Council was projected for May 3rd and stated that she would verify the date with trustees by forwarding the County's agenda to them once it had been finalized.

NEW BUSINESS

There was no new business.

Mrs. Odom inquired about complaint emails she had received concerning a children's program that some members of the public thought was no longer being offered due to use of moral stories in the program. Ms. James stated that the program in question was scheduled for 2020 and would have been scheduled in 2021 if COVID hadn't necessitated the cancellation of all in-person programming. She confirmed that the program was re-scheduled for 2022.

Mr. Hill shared a personal announcement about his new grandson as well as a personal story that demonstrated concerns of the still active COVID virus.

ADJOURNMENT

Mr. Hill asked for a motion to adjourn. Mr. Hoard so moved. Mr. Hughes seconded. All were in favor and the meeting adjourned at 12:42p.

S. Allan Hill
Chair, Board of Trustees

Beverly James
Executive Director

Jill Cornwell
Recording Secretary