

**GREENVILLE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
Minutes of the Regular Meeting
Conducted by Teleconference**

November 23, 2020

Present: Mr. Brian Aufmuth, Ms. Laura Baker, Mr. Kenneth Baxter, Mr. Tommy Hughes, Mrs. Glenda Julian, Mrs. Deryl Paradis, Mr. William Pinkston, Mr. Dan Wooster, and Mr. S. Allan Hill, presiding.

Absent: Mr. Dick Jensen, Mr. Joe Poore,

Managers Present: Jerry Osteen, Information Technology Manager; Brian Morrison, Access and Discovery Services Manager; Greg Hester, Operations Manager; Beverly James, Executive Director; and Jill Cornwell, Administrative Projects Manager, acting as Recording Secretary.

CALL TO ORDER

Mr. Hill called the meeting to order at 12:01p.

SUSPENSION OF BYLAWS

Mr. Hill called for a motion to suspend Article II, Section 5 of the Board of Trustees Bylaws in order to permit all members present, whether physically or remotely, to vote and count toward a quorum. Mr. Wooster so moved. Mr. Hughes seconded. All were in favor and the motion carried.

APPROVAL OF MINUTES

Mr. Hill asked for corrections or additions to the draft minutes from the Regular Board of Trustees Meeting of October 26, 2020. Hearing none, he called for a motion to approve. Mr. Baxter moved to accept the minutes. Mrs. Paradis seconded. All were in favor and the motion carried.

RETIREMENT RESOLUTION

Mr. Hill read aloud a resolution for Cindy Frellick in recognition of her retirement on December 31st. Following the reading, Mrs. Frellick, who was attending remotely, expressed her thanks for the kind remarks. A round of applause was given by trustees in appreciation for Mrs. Frellick's service to the citizens of Greenville County.

OPERATIONS COMMITTEE REPORT

Mr. Hughes moved on behalf of the Operations Committee to enter into Executive Session for the purpose of discussion of employment, appointment, compensation, promotion, demotion, discipline, or release of an employee regulated by the Library Board. Mr. Aufmuth seconded. All were in favor and trustees moved into Executive Session.

The public session reconvened at 12:54p. Mr. Hill announced that no action had taken place while in Executive Session. Mr. Hughes recommended on behalf of the Operations Committee that Ms. James receive a positive rating on her annual performance evaluation, and stated that the Board was looking forward to 2021.

Mr. Hill restated Mr. Hughes's recommendation as the Operation Committee's motion that Ms. James receive a positive rating on her annual performance evaluation. He added that members of the Operations Committee would meet with her separately to discuss any related performance goals. All were in favor and the motion carried. Ms. James clarified that if three or more members of the Operations Committee met with her at the same time, the meeting would need to be considered as a public meeting since a quorum of the committee would be present.

NOMINATING COMMITTEE REPORT

Mr. Hughes announced the Slate of Officers for Calendar Year 2021 recommended by the Nominating Committee: Chair - S. Allan Hill; Vice Chair - Joe Poore; Secretary - Deryl Paradis; Treasurer - Kenneth Baxter.

Mr. Allen called for nominations from the floor. Hearing none, he called for a vote on the slate presented. All were in favor and the recommended Slate of Officers for Calendar Year 2021 carried as presented.

EXECUTIVE DIRECTOR'S REPORT

Ms. James provided the most recent copy of the Discover Your Library brochure to trustees present and stated that the brochure would be mailed to trustees attending remotely. She also shared an example of the new the Little Learners card design.

Ms. James informed trustees that a financial update from June through the end of October was forthcoming and would be emailed to trustees following the meeting. She acknowledged Mrs. Cornwell and Mr. Osteen for their work to test and secure various options of providing remote access to trustees for today's meeting and Executive Session.

Ms. James announced that the next Board of Trustees meeting would be in January, and that a Buildings and Grounds Committee meeting would be scheduled prior to that.

UNFINISHED BUSINESS

There was no unfinished business. In response to a question from Ms. Baker about how things were going, Ms. James stated that while staff throughout the system had been absent for various reasons and we have managed to maintain adequate staffing levels throughout the system, the Anderson Road location was closed out of an abundance of caution. It will reopen as needed staff are available to work. She added that during her visit at the Pelham Road Branch last week, she asked staff about the usage of the limited number of study tables that have been made available. Staff reported that the tables were being used and that the branch was at capacity multiple times during the day.

NEW BUSINESS

Ms. James referred to the proposed revisions to the *Bylaws of the Library Board of Trustees* that had been provided to trustees prior to the meeting. She stated that the County Council rules now provide for their members to count towards a quorum and vote, regardless of how they choose to attend a meeting, and confirmed that the proposed changes to the *Bylaws of the Library Board of Trustees* reflect the same. Ms. James added that if approved, no further suspension of the bylaws will be required when Board meetings are conducted by teleconference. Following discussion, Mr. Baxter moved to accept the *Bylaws of the Library Board of Trustees* as submitted. Ms. Baker seconded. All were in favor and the motion carried.

Mrs. Paradis inquired about listing absent members on Board of Trustees committee minutes. In response to her request, Mrs. Cornwell established that absent committee members would be listed on committee minutes moving forward.

ADJOURNMENT

With no further business, Mr. Hill asked for a motion to adjourn. Mr. Baxter so moved. Mr. Aufmuth seconded. All were in favor and the meeting adjourned at 1:20p.

S. Allan Hill
Chair, Board of Trustees

Beverly James
Executive Director

Jill Cornwell
Recording Secretary