GREENVILLE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
Minutes of the Special Called Meeting
Conducted by teleconference

April 15, 2020

Attending: Mr. Brian Aufmuth, Ms. Laura Baker, Mr. Kenneth Baxter, Mr. Tommy Hughes, Mrs. Deryl Paradis, Mr. William Pinkston, Mr. Joe Poore, and Mr. Allan Hill, presiding as Chair.

Absent: Mr. Dick Jensen, Mrs. Glenda Julian, Mr. Dan Wooster

Managers Attending: Don Allen, Accounting Manager; Karen Allen, Youth Services Manager; Ann Bishop, Human Resources Manager; Greg Hester, Operations Manager; Brian Morrison, Access and Discovery Director; Jerry Osteen, Information Technology Manager; Jimmy Wooten, Community Engagement Manager; Beverly James, Executive Director; and Jill Cornwell, Administrative Projects Manager, acting as Recording Secretary.

CALL TO ORDER
Mr. Hill called the meeting to order at 12:01p in the Board Room of the Hughes Main Library and confirmed the presence of a quorum.

NEW BUSINESS
Proposed FY2021 Budget
Mr. Hill called for questions concerning the *Proposed FY2021 Budget* provided to trustees prior to the meeting. Staff responded to several questions asked by trustees. Mr. Hill brought attention to the *FY20 New Items – Outcomes Achieved* document, reminding trustees that Mrs. Paradis had requested that staff provide an update during the budget process on outcomes achieved re: the New Items approved in the prior year. In addition, he noted that one New Item approved during the FY20 budget process had been carried over to the *FY2021 Proposed New Items* list, since the item could not be implemented in FY20. Mr. Hill positively acknowledged the accountability and conveniences of sharing outcomes achieved from the prior year's list of proposed new budget items. Mr. Poore added that years of due diligence and forward thinking by the Library's leadership with regard to fiscal matters had positioned the Library in a good place, especially given the current economic climate. He thanked and acknowledged Ms. James and members of the executive team for their good stewardship of funds and overall fiscal management. With no further questions, Mr. Poore moved to accept the *Proposed FY2021 Budget* as presented. Mr. Baxter seconded. Mr. Hill asked trustees to call out their votes individually, identifying themselves as they voted. All eight trustees voted in favor of the motion, unanimously approving the Proposed FY2021 Budget as presented.

Response to COVID-19
Mr. Hill reminded trustees that the decision when the Library closed to the public (March 17, 2020) was to pay employees Pandemic Leave for the hours they were authorized to work in the current GCLS budget. In addition, employees approved to perform tasks during the closure were allowed to earn Paid Time Off for working, similar to when GCLS is closed for a paid holiday. He shared his thoughts about continuing to pay staff as long as the Library remained closed, and allowing staff who are able to come back to work to do so as the Library was allowed to open. Following discussion, Mr. Aufmuth moved to continue paying Pandemic Leave without further accrual of Paid Time Off until the Library reopens to the public. During discussion, the motion was amended to include an effective date, and convey a time frame of as long as the Library remains closed to the public. The amended motion follows: *Effective April 19, 2020, the Library System will continue paying Pandemic Leave without further accrual of Paid Time Off while the Library System is closed to the public.*

Mr. Pinkston seconded. Mr. Hill asked trustees to call out their votes individually when their name was called. One trustee who was dropped from the teleconference call emailed her vote in favor of the motion. The trustees on the teleconference call also voted in favor, and the motion carried unanimously.

ADJOURNMENT
Mr. Hill called for a motion to adjourn. Mr. Baxter so moved. Mr. Hughes seconded and the meeting was adjourned at 1:14p.

S. Allan Hill	Beverly James	Jill Cornwell
Chair, Board of Trustees	Executive Director	Recording Secretary