

GREENVILLE COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES
Minutes of the Regular Meeting
12:00 PM

Monday, March 25, 2019

Present: Mr. Brian Aufmuth, Ms. Laura Baker, Mr. Kenneth Baxter, Dr. Grady Butler, Mr. Allan Hill, Mr. Tommy Hughes, Mr. Dick Jensen, Mrs. Deryl Paradis, Mr. Joe Poore, and Mr. Chace Campbell, presiding.

Absent: Mrs. Glenda Julian

Library Staff Present: Don Allen, Accounting Manager; Ann Bishop, Human Resources Manager; Jed Cridland-Hughes, Reference Area Supervisor; Beth Anne Farmer, Virtual Services Coordinator; Greg Hester, Operations Manager; Rachel Inabinet, Staff Development Specialist; Brian Morrison, Access and Discovery Director; Jerry Osteen, IT Manager; Shanna Raines, SC Room Supervisor; Daneen Schatzle, Communications Coordinator; Tory Sherrill, Library Assistant, Pelham Road; Samantha Stockwell, Staff Development Specialist; Katie Windsor, Library Assistant, Five Forks; Jimmy Wooten, Community Engagement Manager; Beverly James, Executive Director; and Jill Cornwell, Administrative Projects Manager, acting as Recording Secretary.

Others Present: Cory Patterson (GCLS Friends President)

Names provided by individuals for purpose of being listed on meeting minutes: Callie Marsh, Taylor Center, Susan Cridland-Hughes, Elizabeth LaFleur (Greenville News), Josh Morgan (Greenville News), Hannah Dailey, Tobias Rodriguez, Lauren Prunkl, Kelly Grant Purvis, Brandon LaVorgna, Jay Anthony, Steven Edward Buckingham. (Illegible names omitted)

CALL TO ORDER

Mr. Campbell called the meeting to order at 12:00 Noon in the Board Room of the Hughes Main Library.

INVOCATION

Ms. Paradis gave the invocation.

APPROVAL OF MINUTES

Mr. Campbell asked for corrections or additions to the draft minutes from the meeting of February 25, 2019. Hearing none, he asked for a motion to approve the minutes. Mr. Hughes so moved. Mr. Baxter seconded. All were in favor and the motion carried.

FRIENDS OF THE LIBRARY REPORT:

Mr. Patterson reported that the Friends of the Library recently received \$3,000 from Canal Insurance Company as part of the company's celebration of its 80th anniversary. The company's milestone recognition included volunteerism and donations to several area organizations that help to make Greenville a great place to work and live. Friends of the Library also benefitted from Canal employees who spent time working in the Friends book sale space at Merovan Center.

EXECUTIVE DIRECTOR'S REPORT

Ms. James called on Shanna Raines to provide information about the online Records Search Request Form that was made available to the public in February. Ms. Raines indicated that the new form supports online payment of records search fees with either a credit card or PayPal account, although submission of a paper request form and fee payment via cash or check are still available options. She reported that the online form had resulted in requests from all over the United States; SC Room staff handled 67 in February and 65 in March. Ms. Raines also provided an overview of types of records available for request.

Ms. James called on Mr. Wooten to provide an update on the Seed Library and information on a poetry series planned for April. Mr. Wooten reported that 5,006 seed packets had been circulated in just over a month. He stated that corresponding gardening programs had been very successful with increased attendance at programs for youth and 40 adults consistently attending related programming. He shared a

handout of the *Rhythm and Rhymes Music and Poetry Series* being presented in partnership with the South Carolina Humanities Council during April.

FINANCE COMMITTEE REPORT

Mr. Campbell called on Joe Poore to provide the Finance Committee Report. Mr. Poore moved on behalf of the Finance Committee to approve the Proposed FY20 Budget as presented. He invited questions. Dr. Butler seconded. All were in favor and the motion to approve the FY20 Budget carried.

Mr. Poore called for questions on the *Staff Recognition Programs* draft. Hearing none, he moved on behalf of the Finance Committee to approve the draft as presented. Mr. Campbell called for those in favor of approving the *Staff Recognition Programs* to indicate in the affirmative. All were in favor and the motion carried.

Mr. Poore responded to a question concerning rebates offered as a feature of the Purchase Card that he and Mr. Allen had gathered information on. He informed trustees that more information on the Purchase Card would be forthcoming for the Board's consideration once the Finance Committee had an opportunity to consider it.

APPEARANCES

Three individuals requested to appear before the Board. They were permitted to address the Board, signing up to appear before the Board as follows:

Appearance By:	Stated Topic:
Jed Cridland- Hughes	Personnel issues
Taylor Center	Personnel Issues
Laura Bain	Gratitude and concern

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no New Business. Mr. Poore asked if there was to be any discussion on the topics presented by those appearing. Mr. Campbell informed him that the meeting agenda did not have further discussion listed, so no further discussion would take place at the meeting.

ADJOURNMENT

There being no further business, Mr. Campbell called for a motion to adjourn. Mr. Hill so moved. Mr. Poore seconded and the meeting was adjourned at 1:26 PM.

Chace Campbell
Chair, Board of Trustees

Beverly James
Executive Director

Jill Cornwell
Recording Secretary