

**GREENVILLE COUNTY LIBRARY SYSTEM**

**BOARD OF TRUSTEES**  
**Minutes of the Regular Meeting**  
**12:00 PM**

Monday, February 25, 2019

**Present:** Mr. Brian Aufmuth, Ms. Laura Baker, Mr. Kenneth Baxter, Mr. Allan Hill, Mr. Tommy Hughes, Mr. Dick Jensen, Mrs. Deryl Paradis, Mr. Joe Poore, and Mr. Chace Campbell, presiding.

**Absent:** Mrs. Glenda Julian, Dr. Grady Butler

**Library Staff Present:** Don Allen, Accounting Manager; Michelle Hannon, Graphic Designer; Greg Hester, Operations Manager; Mary Frances Shelato, Adult Programming Coordinator; Jimmy Wooten, Community Engagement Manager; Beverly James, Executive Director; and Jill Cornwell, Administrative Projects Manager, acting as Recording Secretary.

**Others Present:** Suzanne E. Coe, ESQ.; Dustin Martin, WSPA (recording/videotaping); Amanda Osborne

**CALL TO ORDER**

Mr. Campbell called the meeting to order at 12:08 Noon in the Board Room of the Hughes Main Library.

**INVOCATION**

Mr. Poore gave the invocation.

**APPROVAL OF MINUTES**

Mr. Campbell asked for corrections or additions to the draft minutes from the meeting of January 28, 2019. Ms. Baker requested that information in the Executive Director's Report pertaining to the Tree of Compassion Project include language noting the presenter's comments that the project was a tribute to the community. Ms. Baker asked for clarification of information recorded under New Business concerning her request for the Board to approve a permanent plaque/historical marker to commemorate the integration of the Library System. She expressed her understanding that the request would be sent to Buildings and Grounds. Mr. Campbell clarified that the request was first referred to staff to investigate and once the information had been gathered, the Buildings and Grounds Committee would consider the information. With no further questions, he asked for a motion to approve the minutes from the meeting of January 28, 2019 with Ms. Baker's suggested addition to Executive Director's Report. Mrs. Paradis so moved. Mr. Poore seconded. All were in favor and the motion carried.

Mr. Campbell asked for corrections or additions to the draft minutes from the Special Called meeting of February 4, 2019. Hearing none, he asked for a motion to approve the minutes. Mr. Poore so moved. Mr. Hughes seconded and the motion carried.

Mr. Campbell asked for corrections or additions to the draft minutes from the Special Called meeting of February 11, 2019. Hearing none, he asked for a motion to approve. Mr. Poore so moved. Mr. Aufmuth seconded and the motion carried.

**APPEARANCES**

Two individuals requested to appear before the Board. They were permitted to address the Board, signing up to appear before the Board as follows:

<b>Appearance By:</b>	<b>Stated Topic:</b>
Suzanne Coe	Address Board – Drag Queen Reading Hour
Dustin Martin	Video of Board Meeting

**FRIENDS OF THE LIBRARY REPORT**

There was no report.

## **BUILDINGS AND GROUNDS COMMITTEE REPORT**

### Blue Ridge Property

Mr. Hill made the motion on behalf of the Buildings and Grounds Committee to authorize use of Library Contingency Funds to employ a real estate attorney for the purpose of preparing for closing the purchase of the property Blue Ridge and assisting with related documents including an agreement for an easement and maintenance of a common driveway. Following discussion, all were in favor and the motion carried.

### Travelers Rest Property

Mr. Hill provided a brief complex history of the property and moved on behalf of the Buildings and Grounds Committee to authorize \$950 of Library Contingency Funds to pay the real estate attorney for the title work that was performed on the Travelers Rest Property, and, due to the title issues uncovered by that title search, to release any interest held by the Library in that property to the individuals to whom title would revert under the reversionary interest restriction which was placed on the property by the original donor of the property. All were in favor and the motion carried.

### Request for Use of Capital Funds

Mr. Hill reported that the Buildings and Grounds Committee was asking the Board to authorize the use of Library Capital Funds, not to exceed \$1.3 million, for a roof replacement at the Hughes Main Library. Mr. Campbell asked Mr. Hester to add any comments concerning the request. Mr. Hester stated that the roof was beyond its life expectancy and it was time for a replacement. Ms. James added that the roof was leaking and Mr. Hester confirmed that water was coming in from the last rain. Following discussion, Mr. Campbell asked for those in favor of the motion to indicate in the affirmative. All were in favor and the motion carried.

## **EXECUTIVE DIRECTOR'S REPORT**

Ms. James called on Mr. Wooten and Ms. Hannon to present information on planned changes to Library publications. Ms. Hannon shared information on a new quarterly Library publication, *Library Now*. She added that the magazine would help engage patrons with Library content for a sustained time period, promoting a more personally invested and engaged interaction. Mr. Wooten passed around a few proof copies of the magazine and provided a handout outlining content planned for the inaugural Spring 2019 publication. In response to questions, Mr. Wooten stated that the new publication was able to be created without a need for additional funding since fewer copies of it would be printed than the previous Newsletter publication. Ms. Hannon added that magazine would be supplemented with an Event Guide which would be published six times/year.

Ms. Shelato and Mr. Wooten shared information on the successful Seed Library Kickoff held on Saturday, February 23 at the Berea Branch. Mr. Wooten stated that the program in conjunction with Greenville County Soil and Water Conservation District was well received, adding that the Seed Library would serve as an ongoing resource throughout the year along with gardening and sustainability classes led by Library staff, master gardeners and local organizations. Ms. Shelato reported that the Seed Library would encourage use of the Library and that during the kickoff, 40 new library cards were issued. She added that 450 people attended the kickoff. Mr. Wooten shared a number of ways the kickoff was promoted.

## **UNFINISHED BUSINESS**

There was no unfinished business. Ms. Paradis asked about the status of Pelham Road. Mr. Hester responded that staff had met with a civil engineer exploring options for the library's current location, and that more information would be brought to the Buildings and Grounds Committee at a future meeting.

## **NEW BUSINESS**

There was no new business.

## **ADJOURNMENT**

There being no further business, Mr. Campbell called for a motion to adjourn. Mr. Hill so moved. Mr. Aufmuth seconded and the meeting was adjourned at 1:00 PM.

Chace Campbell  
Chair, Board of Trustees

Beverly James  
Executive Director

Jill Cornwell  
Recording Secretary