GREENVILLE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
Minutes of the Regular Meeting

September 22, 2025

Present: Mr. Brian Aufmuth, Mr. Kenneth Baxter, Dr. Gene Beckner, Mrs. Stephanie Cunningham, Mr. James Hoard, Mr. Tommy Hughes, Mrs. Kristen Odom (via conference phone), Mr. Joe Poore, Mrs. Elizabeth Collins, presiding.

Absent: Mr. S. Allan Hill and Mrs. Marcia Moston

Library System Managers Present: Ann Bishop, Human Resources Manager; Jennifer Pinkerman, Youth Services Manager; Rick Silvers, Facilities Maintenance Manager; Beverly James, Executive Director; and Jill Cornwell, Administrative Projects Manager, acting as Recording Secretary.

CALL TO ORDER
Mrs. Collins called the meeting to order at 12:00p and Mr. Hoard gave the invocation.

APPROVAL OF MINUTES
Mrs. Collins called for the approval of the minutes of Board of Trustees Meeting, August 25, 2025. Mr. Aufmuth so moved. Mr. Baxter seconded. With all in favor, the motion carried.

EXECUTIVE DIRECTOR'S REPORT
<u>Proposed 2026 Holiday/Closing Schedule</u>
Ms. James referenced the proposed scheduled. Mr. Hoard moved to approve the schedule as presented. Dr. Beckner seconded. The motion carried and the *2026 Holiday/Closing Schedule* was approved.

<u>Request for Use of Contingency Funds</u>
Ms. James stated that the requested use of contingency funds was for the purchase of an HVAC controls upgrade for the Simpsonville Branch in the amount of $36,000. She noted that the project is included on the Board approved designated fund balance list. Mr. Hughes moved to approve the request. Mr. Poore seconded. The motion carried and the funds were approved as presented.

<u>Other</u>
Mrs. Collins stated that Ms. James had emailed trustees with updates on the Blue Ridge Branch Library and asked her to comment on the upcoming Staff Day. Ms. James announced that Staff Day, a day-long professional training and development event for staff, was scheduled for Monday October 6th. She invited trustees to attend and to let staff know if they would be attending during the scheduled lunch time so that lunch would be provided for them.

UNFINISHED BUSINESS
There was no unfinished business.

NEW BUSINESS
There was no new business.

ADJOURNMENT
Mrs. Collins called for a motion to adjourn. Mr. Poore so moved. Mr. Aufmuth seconded and the meeting adjourned at 12:04p.

Elizabeth Collins	Beverly James	Jill Cornwell
Vice Chair, Board of Trustees	Executive Director	Recording Secretary

Pursuant to the SC Freedom of Information Act, notice of meeting date, time, place, and agenda was posted online and at the Hughes Main Library, and made available to persons or organizations requesting such information.