

**GREENVILLE COUNTY LIBRARY SYSTEM  
BOARD OF TRUSTEES  
Minutes of the Regular Meeting**

April 28, 2025

**Present:** Mr. Brian Aufmuth, Mr. Kenneth Baxter, Dr. Gene Beckner, Mrs. Elizabeth Collins, Mr. James Hoard, Mr. Tommy Hughes, Mrs. Marcia Moston, Mrs. Kristen Odom (via conference phone), Mr. Joe Poore (via conference phone), and Mr. S. Allan Hill, presiding.

**Absent:** Mrs. Stephanie Cunningham

**Library System Managers Present:** Don Allen, Accounting Manager; Ray Arnett, Branch Library Services Manager; Brian Morrison, Access and Discovery Director; Jerry Osteen, Information Technology Manager; Jennifer Pinkerman, Children's Area Supervisor; Rick Silvers, Facilities Maintenance Manager; Beverly James, Executive Director; and Jill Cornwell, Administrative Projects Manager, acting as Recording Secretary.

**CALL TO ORDER**

Mr. Allen called the meeting to order at 12:00p.

**APPROVAL OF MINUTES**

Mr. Hill called for the approval of the minutes of Board of Trustees Meeting, March 24, 2025. Mr. Hughes moved to approve as written. Mr. Aufmuth seconded. With all in favor, the motion carried.

**EXECUTIVE DIRECTOR'S REPORT**

Requests for Contingency Funds

Ms. James called attention to the description of the five requests outlined in an email to trustees prior to the meeting. Mrs. Collins moved to approve all items as described. Mr. Baxter seconded. With all in favor, the following requests for use of contingency funds were approved:

Homebound Services van repair - \$5,000  
Large Physical Server replacement - \$30,000  
Coin and bill acceptors replacement - \$32,000  
Document scanners replacement - \$18,000  
Replacement Backup Storage Appliance - \$95,000

East North Street Architectural and Engineering Design Services Recommendation

Ms. James reported that six proposals were received and Craig Gaulden Davis was the preferred firm. Mr. Hughes moved to approve. Mr. Aufmuth seconded. All were in favor and the motion carried.

**UNFINISHED BUSINESS**

There was no unfinished business.

**NEW BUSINESS**

There was no new business.

Ms. James announced that the Friends of the Library System had included funds for a new book/document scanner for public and staff use and two TV monitors for the Hughes Main Library upper level for the promotion of Library System events. She added that the three-year Technology Plan was undergoing a final review and that staff would present the new plan for action at the May Board of Trustees Meeting.

**ADJOURNMENT**

Mr. Hill called for a motion to adjourn. Mr. Aufmuth so moved. Mrs. Collins seconded. All were in favor and the meeting was adjourned at 12:13p.

S. Allan Hill  
Chair, Board of Trustees

Beverly James  
Executive Director

Jill Cornwell  
Recording Secretary