



EXHIBITS, DISPLAYS AND COMMUNITY INFORMATION FILES

All locations of the Greenville County Library System (hereinafter referred to as "Library"), including its website, contain a variety of spaces for the display and/or distribution of information. These spaces are for the exclusive use of the Library. The amount of display space available is managed by the Library's Communications staff in conjunction with Library location staff. Groups meeting in Library facilities may distribute materials and display meeting signage only within the confines of the specific meeting space they have reserved.

Exhibits and Displays

Exhibits and displays are coordinated by Library staff to highlight and promote Library services and resources, to provide general enjoyment and lifelong learning opportunities for the community and/or in support of the groups listed herein. Display spaces that are not in use may be made available to the following entities on a first come, first served basis: the Friends of the Library, governmental agencies, the not-for-profit organizations on Heritage Green (Main Library only) and the Fountain Inn Civic Center (Fountain Inn Branch Library only).

Community Information Files

Informative materials received from organizations, clubs, businesses and institutions other than those listed above are distributed through a publicly accessible Community Information File maintained in each library location. Anyone wishing to make such materials available to the public may submit them to staff at any Library location. Anyone may photocopy items in the file at his/her own expense within the limits of the Copyright Law. Library staff is not responsible for making copies for the public or for requesting additional copies of items for the Community Information File. If multiple copies of an item are available in the file, the public may take one.

The Library reserves the right to dispose of any items left in any Library that do not meet the guidelines of this policy.