

**GREENVILLE COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
Minutes of the Regular Meeting**

April 24, 2023

Present: Mr. Brian Aufmuth, Mr. Kenneth Baxter, Dr. Gene Beckner, Mrs. Elizabeth Collins, Mr. James Hoard, Mr. Tommy Hughes, Mrs. Marcia Moston, Mr. Bill Pinkston, Mr. Joe Poore, and Mr. S. Allan Hill, presiding.

Absent: Mrs. Kristen Odom

Administrative Managers Present: Don Allen, Accounting Manager; Karen Allen, Youth Services Manager; Greg Hester, Operations Manager; Brian Morrison, Access and Discovery Director; Jimmy Wooten, Community Engagement Manager; Beverly James, Executive Director; and Jill Cornwell, Administrative Projects Manager, and acting as Recording Secretary.

CALL TO ORDER

Mr. Hill called the meeting to order at 12:06p.

APPROVAL OF MINUTES

Mr. Hill called for the approval of the minutes of Board of Trustees Meeting, March 27, 2023, as presented. Mr. Baxter moved to approve the minutes as presented. Mr. Hughes seconded. Motion carried.

OPERATIONS COMMITTEE REPORT

Proposed Revisions of Staff Recognition Programs

Mr. Pinkston stated that the proposed increased amounts for the 15 and 20 years of service gift amounts were coming from the Operations Committee. Ms. James noted that the phrase "and subsequent 5 years increments" had been added to the statement denoting the recognition award for 20 years of service. Mr. Hill asked what the County allowed. Ms. James stated that she would contact the County to find out. The Proposed Revisions of the Staff Recognition Program as presented carried unanimously.

Proposed Revisions of Display of Library Materials and Promotional Information Policy

Mr. Pinkston made several comments about what he would like to see included in the guidelines related to the policy, and invited input from other trustees as staff moved forward in finalizing them.

Mr. Pinkston opened discussion concerning the proposed revisions of the *Display of Library Materials and Promotional Information Policy*. Mr. Aufmuth moved to make two additions to the proposed revisions and read aloud his motion:

- 1) to add the phrase "*and whether its themes and educational goals were approved by the Executive Director or their designee (s)*" to the first bullet statement under the second paragraph in the **Displays Within Library System Facilities** section of the policy; and
- 2) to add the following sentence at the end of the concluding paragraph in that same section: "*The selection of items to be displayed must be appropriate for all audiences regardless of the location of the display.*"

Following discussion, Mr. Aufmuth withdrew his original motion, and re-stated it as two motions:

- 1) He moved to strike the word "educational" from the phrase, and add "*and whether its themes and goals were approved by the Executive Director or their designee(s)*" to the first bullet statement under the second paragraph in the **Displays Within Library System Facilities** section of the policy. Mr. Baxter seconded and the motion carried.
- 2) He moved to add "*The selection of items to be displayed must be appropriate for all audiences regardless of the location of the display.*" Mrs. Collins seconded and the motion carried.

Mr. Hill called for those in favor of approving the proposed revisions to the *Display of Library Materials and Promotional Information Policy* as presented to indicate in the affirmative. All were in favor and the *Display of Library Materials and Promotional Information Policy* was approved.

Mr. Hill shared comments about his desire for more uniform displays throughout the Library System, and

invited a motion to kick start the implementation of the recently approved policy that would allow the Library System to start with a "blank slate" with regard to displays. He stated that he would like for displays to be only displays of new materials and new arrivals.

Additional discussion took place regarding how such a directive would be enacted. Mr. Aufmuth stated that he did not feel there was a need to remove current displays since the policy included new information regarding the approval of displays. Following further discussion, Mr. Hoard moved to "support Mr. Hill's idea to start with a clean slate." Mrs. Collins seconded Mr. Hoard's motion adding a temporary suspension of displays other than new materials. Mr. Poore pointed out that the wording used in the second was not the wording that Mr. Hoard used in his motion. Additional discussion took place.

Mr. Hill called the question. At the request of Mr. Poore, Mrs. Cornwell read aloud the following motion: In accordance with the policy that had just been approved, for branches to remove all displays as of the end of the month, and going forward, displays would be approved by the Executive Director or their Designee excepting displays of new materials which would be granted automatic approval status.

With a show of hands, Mr. Hill asked for those in favor to vote in the affirmative. Six trustees voted in favor, Mr. Hill asked those opposed. With 4 trustees opposed, the motion carried.

EXECUTIVE DIRECTOR'S REPORT

Designated Funds Requested Revisions

Ms. James referred to a copy of the Draft Designated Fund Balance document that had been included in the meeting packet and noted that several new items had been added as well as revised, including a recommendation to return some unspent funds to undesignated funds. Mr. Baxter moved to approve items on the Designated Funds Balance document as presented. Mr. Aufmuth seconded. Without further discussion, all were in favor and the motion carried unanimously.

Proposed Supplemental Services for Blue Ridge Branch Library Project

Ms. James stated that the requested increase of \$19,480 to the total estimated project budget for the Blue Ridge Branch Library Project was to cover the cost of adding civil engineering permitting (\$4,480), landscape design (\$5,900), detailed cost estimating (\$7,900), and a community input session (\$1,200) to the architect's scope of work. If approved, the total estimated project budget would be increased by a total of \$19,480. Mr. Poore so moved. Mr. Baxter seconded. All were in favor and the motion carried.

Ms. James called attention to the 2023 Summer Reading Activity Book at each trustee's place setting, and passed around bookmarks featuring designs that coordinated with the Summer Reading theme.

APPEARANCES

Mr. Hill announced that several individuals had signed up to appear before the Board for a stated purpose. He called on each individual as follows:

1. Leslie Johnson – "LGBTQ+ Books"	6. Peggy Schotsch – "LGBTQ"; did not speak
2. Mignon Davis – "No Gvl News since 2/1 at Augusta St. "	7. Susan Ward – "LGBTQ"
3. Miles Dame – "Board"	8. Ruth Tripp – "Books"
4. Autumn Bible – "Displays"	9. Rich Dunn – "LGBTQ books"
5. Lee Turner – "LGBTQ"	

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Mr. Hill asked for a motion to adjourn. Mr. Hoard so moved. Mr. Pinkston seconded and the meeting was adjourned at 1:48p.

S. Allan Hill
Chair, Board of Trustees

Beverly James
Executive Director

Jill Cornwell
Recording Secretary